



Speaker Request Form

Thank you for your interest in speaking at the 2018 Iowa SHRM State Conference. We are looking for speakers that will be available to speak on Thursday, September 27th and the morning of Friday, September 28th. Our conference will be held in Coralville, IA at the Coralville Marriott.

We are especially interested in presentations which have already been approved for HRCI and SHRM recertification credit, particularly business credit (usually having to do with creating strategy, adding value, and implementing and assessing the impact of HR interventions). Attendees express a strong desire for presentations that are engaging, enjoyable, and applicable in the “real world” of HR. Other desirable features:

- Leading-edge information and emerging trends in the field of human resources;
- Practical strategies for improvement and innovative, non-traditional approaches;
- “How to” best practices and case studies, including tangible implementation tool(s) and
- Demonstration of measurable impact and use of effectiveness measures/metrics.

Please complete the Speaker Request Form and submit it to programs@iashrm.org. The deadline for submitting the Speaker Request Form is **Monday, April 2, 2018**. While we may choose to accept Speaker Request Forms after this date, we cannot guarantee speaking spots will still be available.

Benefits of Speaking - The Iowa SHRM State Conference provides a powerful platform to network with 600+ HR professionals and to share knowledge, lessons learned, and best practices in the field of HR.

As a not-for-profit entity, the Iowa SHRM State Conference does not provide speaking fees.

Instead, we ask that presenters share their expertise in the spirit of furthering the professional development of their colleagues. In exchange, we offer presenters the following:

- Valuable experience presenting at one of the best SHRM state-level conferences;
- Networking opportunities with and visibility to 600+ HR professionals;
- Complementary conference breakout session attendance on day of presentation;
- Access to speaker lounge with snacks and beverages;
- Reasonable travel expenses including **coach** air fare and/or mileage for out-of-town presenters, if submitted within 30 days of the event;
- One (1) nights’ lodging at the conference (or pre-approved) hotel for out-of-town presenters;
- Assistance in shaping the presentation to meet attendee needs and presenter goals; and
- Feedback on session (post-conference evaluation).

Proposal Submission Timeline

Submission process closes:

Notification of acceptance/rejection:

Submission of Session Handouts for website:

Conference presentation dates:

April 2, 2018 deadline for submitting

May 1, 2018 (please don't contact prior)

August 1, 2018

September 27 and/or 28, 2018

Speaker Name:

Company:

Speaker Contact Information (If primary contact will not be the speaker, please provide the necessary contact information here):

Preferred Speaking Day / Time: (Options include Thursday, September 27 morning or afternoon and Friday, September 28 morning only.)

Title of Presentation:

Description of Presentation:

Speaker Bio:

Has Speaker Presented at Previous Iowa SHRM State Conferences? If yes, when?

Has this presentation been previously approved for HRCI or SHRM credit? If yes, please provide the program number(s).

Additional Information: If there is anything additional you would like to share about you or your presentation please enter that information here.

If selected to speak at the 2018 Iowa SHRM State Conference, you will be asked to sign an agreement which outline the terms and conditions.

Thank you for your interest. We are looking forward to a great conference!